

# THE CARL AND CAMILLA RIETMAN FOUNDATION SCHOLARSHIP AWARDS



An excellent scholarship opportunity for Coquille students was established in 1997 by Camilla Rietman, widow of Dr. Carl Rietman. A life-long resident of Coquille, Mrs. Rietman graduated from Coquille High School in 1920. Mrs. Rietman died in 2003 at age 100.

It was Mrs. Rietman's sincere desire to ensure that as many children as possible have an opportunity to further their education after high school.

The number of scholarships may vary from year to year. In 2017, 73 scholarships of \$2,500 each were awarded. These are full scholarships with no repayment required, though they are presented in the hope that each recipient will remember the city of Coquille and its residents in future years in ways each deems appropriate.

Scholarships are not limited to those seeking four year degrees. Students interested in all areas of career training are encouraged to apply. Each Scholarship is for one academic year. Also eligible are home-school and on-line graduates and GED holders, **all of whom must comply with residence requirements (see "Rietman Scholarship Criteria")**.

Scholarship criteria are listed on page four of the application. Please submit the attached application by noon Monday, April 16, 2018. Forms are revised periodically, so **always obtain current forms** from the high school. Application forms are also available on-line at [www.rietmanscholarship.org](http://www.rietmanscholarship.org). Applicants may use such if they prefer, but must follow all rules for completion and submission in five (5) sets via regular mail or personal delivery.

## ~ Scholarship Application for April 16, 2018 Submission ~

*(please type - handwritten applications will be rejected)*

### A. PERSONAL DATA

1. Name: \_\_\_\_\_  
(FIRST) (MIDDLE) (LAST)
  2. Date of birth: \_\_\_\_\_ Age: \_\_\_\_\_ Social Security Number (last 4 digits): \_\_\_\_\_
  3. Your current residence mailing address: \_\_\_\_\_  
(STREET OR P.O. BOX)  
City/State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_
  4. List the years and grades you have attended in the Coquille School District (years need not be consecutive):  
\_\_\_\_\_  
Year of graduation from Coquille High School: \_\_\_\_\_
  5. If you have not attended six full years in the Coquille District, list schools/cities/grades (1-12) attended elsewhere and why you feel the six year requirement should be waived:  
\_\_\_\_\_  
\_\_\_\_\_
  6. College you plan to attend if you receive this award (name, address, zip, registrar's phone number):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ Please enter address we should use to transmit scholarship funds if different from above:  
\_\_\_\_\_

7. Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Father's Address: \_\_\_\_\_ Phone: \_\_\_\_\_
8. Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Mother's Address: \_\_\_\_\_ Phone: \_\_\_\_\_
- PLEASE BE SPECIFIC WHEN DESCRIBING EACH PARENT'S OCCUPATION*
9. Number/ages of children your parents support (include yourself): \_\_\_\_\_
10. Brothers/sisters presently in college (name, age, school year): \_\_\_\_\_
11. Your Marital Status: \_\_\_\_\_.

## **B. SCHOLASTIC DATA**

1. High School Senior data: a) Class Rank \_\_\_\_\_; Class Size: \_\_\_\_\_ b) Cumulative G.P.A.: \_\_\_\_\_  
 c) Older S.A.T. (Max 1600) Total Score: \_\_\_\_\_ d) Newer S.A.T. (Max 2400) Total Score: \_\_\_\_\_  
 e) New est. (redesigned) S.A.T. (Max 1600) Total Score: \_\_\_\_\_ f) A.C.T. Composite Score: \_\_\_\_\_
2. If presently in college, complete B. 1. above and also reflect college G. P.A.: \_\_\_\_\_. Enclose both high school and college transcripts. It is important that you do enter your high school S.A.T. score above.
3. Attach a resume or essay describing your: A) academics, B) honors and awards, C) clubs, D) athletics and other extracurricular activities, E) community service and volunteer work and F) work experience. (This is in addition to the D. 1. summary). If you do not have S.A.T. scores, but do have P.S.A.T. scores (or no scores), attach what you do have, and refer to such facts in your resume/essay.

## **C. COLLEGE INFORMATION**

1. Intended field of study (be specific) and college name: \_\_\_\_\_
2. Estimated full school year expenses for the next academic year:
- |                 |         |
|-----------------|---------|
| Tuition:        | _____   |
| Room/Board:     | _____   |
| Books/Supplies: | _____   |
| Travel:         | _____   |
| Incidentals:    | _____   |
| <b>Total:</b>   | _____ * |
3. Sources/amounts of funds you have to assist in paying above school expenses: (If presently in college, list sources/ amounts for current school year, including employment, and indicate which will be received next year. **\*Amounts should approximately equal the above expense total**). Do not leave this space blank.
- \_\_\_\_\_
- \_\_\_\_\_
4. Total of current student loans: \_\_\_\_\_
5. Other scholarships/loans you are seeking and amounts (indicate those you know you will definitely receive by marking with an asterisk \*): \_\_\_\_\_
- \_\_\_\_\_
6. Expected college graduation date: \_\_\_\_\_
7. How many Rietman Scholarships have you received to date? \_\_\_\_\_
8. If information in section C, #1 through #5 above changes after application submission and May 10, provide immediate notice of such to [awalshjr@mycomspan.com](mailto:awalshjr@mycomspan.com).

## D. SUPPLEMENTAL DATA

1. Attach a typewritten summary about yourself and your family, your study habits, community involvement, why you want to continue your schooling, and reasons why you should receive a scholarship. Indicate plans for any employment during college and summer. Limit summary to 200 words. (This is in addition to the B-3 resume).
2. Using the enclosed form, attach reference letters from three adults not related to you. Photocopy both sides of the form as needed. Attach copies of all three references to the five (5) sets of your application; do not mail reference letters separately. Do not exceed three references, or your application will be rejected. Instruct references to not submit completed form direct to trustees. Assure that each reference receives a copy of the criteria.
3. Transcript of grades: If you are a high school senior, attach a original transcript to your original application and a copy to each of your other four (4) sets. To other applicants: submit both high school and college transcripts through the last completed term. If your official college transcript comes to you in a sealed envelope, you may open the envelope to make four copies, but enclose the opened envelope and official transcript with your original application.

## E. SECOND (SUBSEQUENT) APPLICATIONS:

If you have submitted an application in a prior year and are now applying for another scholarship, you should attach current references and not utilize copies of prior references.

## F. AGREEMENT

1. I have read and accept the criteria and rules of the Rietman Scholarship Fund as outlined herein (see back page of application). I certify that all information I have submitted is true, and I understand that an award may be cancelled if false or inaccurate information is submitted or if the application fails to comply with criteria and rules. I understand that scholarship funds will be remitted directly to the above college I plan to attend.
2. I authorize the Rietman Foundation to share this information with Scholarship selection committees for purposes of identifying students, determining eligibility and selecting and notifying award recipients.
3. If selected to receive a scholarship, I give permission for a publicity release. I consent to release of scholarship information to my parents/guardian if requested.
4. I agree to pursue my education as described herein for the ensuing academic year and understand that failure to do so will require me to return any remaining unused scholarship to the Foundation. If I do not use funds I will promptly notify Al Walsh (541-396-2169 **and awalshjr@mycomspan.com**) so funds can be made available to other applicants.
5. A copy of this signed application provided to the high school or college shall be deemed my consent for the college to provide the Foundation any academic or financial information, if I fail to provide such.
6. I understand that if **five (5) full sets** of my application are not at the front desk of the law office located at 280 N. Collier, Coquille, Oregon (which faces the court house) **by 12 noon on Monday, April 16, 2018** my application will be rejected. **Applications delivered after 12 noon will be rejected outright.** I further understand that if the submitted application fails to comply in any respect with all application rules, it will be rejected without notice to me. Each of the 5 sets must be **SECURELY STAPLED** - application on top, then other documents. Do not use paper clips. Do not use plastic or other types of covers. **SUMMARY:** Each of the 5 stapled sets shall include: **a)** the signed application **b)** transcripts per D-3 above **c)** B-3 and D-1 statement **d)** copies of the 3 reference letters per D-2 and E above **e)** Also, enclose TWO (2) letter size self-addressed unstamped envelopes.

MAIL OR DELIVER **THE ORIGINAL, PLUS 4 FULL COPIES** (INCLUDING COPIES OF ALL ATTACHMENTS) **PLUS TWO (2) LETTER SIZE SELF ADDRESSED ENVELOPES, NO STAMPS** TO: RIETMAN SCHOLARSHIP FUND C/O AL WALSH, TRUSTEE 280 N. COLLIER, COQUILLE, OR 97423. Assure that you have used a current form which states "for April 16, 2018 submission". (Retain one full copy for your records, as the Foundation keeps no copies after the awards are made). Use mail slot at bottom of front door of the law office (which faces the court house) if office is closed. Do not call for results; notices will be mailed to all applicants. Do not call or contact judges or trustees to dispute or question results. Checks will be mailed to colleges in August.

I acknowledge that the Foundation cannot guarantee applicants will receive a scholarship for which they apply. By signing this form, I agree to hold harmless, defend and indemnify the Rietman Foundation for any acts, failures to act or omissions of the Foundation, its employees, agents or volunteers.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## ~ RIETMAN SCHOLARSHIP CRITERIA ~

The net income of the Foundation shall be administered and distributed as scholarships, to be known as Carl and Camilla Rietman Scholarships, for the benefit of the students of Coquille High School. In particular, the Trustees shall distribute such scholarships annually on an objective and nondiscriminatory basis to graduates of Coquille High School who will attend, or are attending, any fully accredited post-secondary institution. Such institution must appear in the data base of nationally recognized accrediting agencies determined reliable by the U.S. Department of Education (on-line reference: [www.ope.ed.gov/accreditation/index.aspx](http://www.ope.ed.gov/accreditation/index.aspx)). In making such distributions, the Trustees shall follow the guidelines and restrictions set forth below:

(A) The Trustees shall annually appoint a Scholarship Selection Committee of five persons, which may include some or all of the Trustees. At least one member of the Scholarship Selection Committee shall be an administrator or teacher in the Coquille Public School District.

(B) The Scholarship Selection Committee shall, in its sole discretion, award scholarships to recipients in accordance with the following criteria:

1. Recipients must be U.S. citizens (or eligible non-citizens) and graduates or students in good standing of Coquille High School. Recipients must have attended a minimum of six years of School in the Coquille Public School District, four years of such at the high school level. However, the Trustees may adjust the attendance requirements on a case-by-case basis.
  - a) Home-school and on-line graduates are also eligible to apply but must submit satisfactory proof of high school graduation date permanent residence within the Coquille School District boundaries (as determined by Coos County Assessor's maps) such as Coos County property tax records, utility records, etc. In addition they must attach to their application: (1) A copy of ESD Confirmation of Enrollment letter; (2) A copy of the results of a tenth (10th) grade achievement test as required by ESD and (3) a transcript from the home school teacher describing coursework and letter grades assigned.
  - b) GED holders must provide similar proof of residence within the Coquille School District boundaries and school attendance there for the six (6) years prior to the date they would have been eligible to obtain a regular diploma from CHS, generally at about age 18. They must also submit a certified GED transcript.
2. Recipients must be taking at least 12 credit hours in a school term (if less the trustees may waive such if presented legitimate reasons), and must use funds for tuition, fees, books, and room and board (living allowance) at any fully-accredited post-secondary institution. Scholarships may also be awarded to recipients for graduate or postgraduate study. There is no age limit for scholarship applicants.
3. Recipients with financial need may be given priority over students with no financial need, but financial need shall not be the only criterion for a scholarship award.
4. Recipients must have a solid academic record or other indicators of future academic potential such as high Scholastic Aptitude Test scores.
5. The total number of Rietman Scholarship awards to any one applicant shall be limited to thirteen (13).

(C) The Scholarship Selection Committee shall have sole discretion in making scholarship awards, and in rejecting any application which does not comply with the rules. A recipient shall be eligible to receive a scholarship in a succeeding year or years if such further awards are deemed appropriate by the Scholarship Selection committee. Scholarship recipients may be related to a Trustee or a member of the Scholarship Selection Committee if the recipients are part of the class of qualified recipients, and are not given a preference based upon their relationship.

(D) The trustees may in their sole discretion set such additional requirements and procedures as they deem necessary to fulfill the purposes of this scholarship fund.